

METROPOLITAN TENANTS ORGANIZATION

Position Title: **Healthy Homes Organizer**
Salary Range: \$ 36,000 - \$ 43,000, Excellent Benefits, including health and dental
Classification: Full-time, Exempt
Supervisor: Executive Director

RESPONSIBILITIES:

MTO is seeking an organizer with a vision for justice in the Chicago metropolitan area to serve Chicago area tenants. The Organizer will educate tenants, tenant associations, partner agencies, and community organizations about childhood lead poisoning and other healthy homes issues such as asthma triggers, integrated pest management (IPM), lead safe work practices and tenants' rights. The organizer will work directly with tenants to safely get rid of lead hazards and other hazards. The organizer will protect tenants from landlord retaliation. The organizer will answer the hotline calls. The organizer will encourage collective tenant actions in buildings in the City. The organizer will reach out to organizations and other entities to promote MTO and its policy agenda.

SPECIFIC DUTIES:

Healthy Homes Organizing

Directly assist tenants with children under the age of 2 to identify and document lead hazards.

1. Conduct phone calls, texts or emails with families that meet program qualifications
2. Conduct healthy home inspections to 50 households (virtual or in person);
3. Document potential lead hazards. Take pictures of repair issues and health hazards in apartment units. Assist tenants with contacting landlords and city agencies. Engage residents in addressing hazards, providing advice on their existing rights;
4. Educate household with known lead or other environmental hazards to contact City to request an inspection and to get children tested for lead. Educate them about steps they can take to remediate the problem;
5. Successfully secure victories; remediate health hazards in 30 units;
6. Set up and organize meetings between tenants and decision makers;(Owners, Alderman, City Officials)
7. Identify and develop leaders to be successful organizers including strengthening skills speaking with the media, facilitating meetings, meeting aldermen, etc.
8. Research and coordinate healthy homes training curriculum and outreach materials. Facilitate train the trainer curriculum for Community Health Workers

Workshops/Trainings

1. Continue building network of hospitals and health care networks to train CHWs and medical professionals on healthy homes;
2. Conduct community workshops (virtual and in potentially in person) on 7 principles of healthy homes, how to identify home-based health hazards and need for Proactive Inspections

General MTO Expectations

1. Mobilize tenants to MTO events
2. Support MTO advocacy campaigns
3. Manage MTO's current relationship with Community Organizations and do outreach to new organizations to form partnerships
4. Write and submit stories or photos for MTO social media (monthly) on average and includes event announcements
5. Recruit and retain new volunteers from healthy homes work
6. Participate in staff meeting including facilitating meetings and note taking
7. Prepare reports as needed
8. Answer hotline up to 4 hours/ week and enter calls into Squared Away
9. Meet individual staff fundraising requirements.
10. Other duties as assigned which support the overall mission of MTO such as assisting in the planning of annual events, campaigns, open house events, etc.
11. Facilitate healthy homes, RLTO workshops online or possibly in the community.

QUALIFICATIONS:

- Knowledge of Chicago's social, political and housing issues including lead poisoning, lead laws, asthma, and other home based health issues.
- Experience working with community residents and 3-5 years direct organizing experience, preferably in housing or health issues.
- Demonstrated ability to take initiative and work independently as well as to work collaboratively in teams.
- Must have an AA degree, BA preferable
- Must have experience, ability, and desire to work with racially and culturally diverse communities.
- Must have strong organizational skills and an ability to work days and some evenings and weekends.
- Have excellent communications skills both public speaking and written. Bilingual a plus
- Must have a valid driver's license and car.

Send resumes and cover letter to John Bartlett – johnb@tenants-rights.org